

**REQUEST FOR QUALIFICATIONS and PROPOSALS #607
LEGAL SERVICES – RETIREE BENEFITS TRUST FUND**

Notice is hereby given that the Oxnard Union High School District (“District”) is inviting proposals from private law firms to provide Legal Services as requested by the District no later than:

November 21, 2019 at 11:00 a.m.

The Request for Proposals documents may be obtained from Oxnard Union High School District, Deanna Rantz, Director of Purchasing, 309 South K Street, Oxnard, CA 93030 or from District website at: <http://www.ouhsd.k12.ca.us/divisions/administrative-services/purchasing-warehousing/rfp/> or by emailing to Deanna.Rantz@oxnardunion.org

Proposals must be submitted in writing and marked with the proper proposal number on outside of the sealed proposal packet. Deliver a proposal in one (1) original, two (2) copies, with one (1) electronic copy, to the above address no later than proposal due date and time. Proposals received after the above stated time and date will be returned to vendor unopened.

The Proposal shall be in accordance with the Scope of Service, instructions and information contained in the proposal request package.

The District reserves the right to accept or reject any or all proposals or any items therein, to waive any irregularities or informalities, and to contract in the best interests of the District. Responses shall remain valid and subject to acceptance anytime within ninety (90) days after the submission deadline, unless a longer period of time is mutually agreed to by the parties. Proposing firms are hereby made aware that the District will not reimburse costs for the preparation of the proposal to any proposing firm for any reason.

Respondent represents that it has no existing financial interest and will not acquire any such interest, direct or indirect, which could conflict in any manner or degree with the performance of services required under this RFP and that no person having any such interest shall be subcontracted in connection with this RFP, or employed by Respondent.

Respondent will take all necessary steps to avoid the appearance of a conflict of interest and shall have a duty to disclose to the District prior to entering into an agreement any and all circumstances existing at such time, which pose a potential conflict of interest.

Failure to comply with the above provisions shall constitute grounds for immediate rejection of the proposal, in addition to whatever other remedies the District may have.

OXNARD UNION HIGH SCHOOL DISTRICT

By authority of the Governing Board of Oxnard Union High School District, Ventura County, State of California.

Publication Dates: 10/28/19 & 11/4/19